ବନଖଣ୍ଡ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, କୋରାପୁଟ

OFFICE OF THE DIVISIONAL FOREST OFFICER, KORAPUT

e-mail : dfo.koraput@odisha.gov.in

Memo No. 6001 /1F(Accts)/ /2026 Date: 29th October'2026.

To

The Deputy Director,
Information and Public Relation Department (Adv.) &
Deputy Secretary to Govt. of Odisha, Bhubaneswar,

Sub: - Publication of Advertisement for engagement of Site Manager at Eco-Tourism Destination, Deomali, Koraput under Koraput Forest Division during the FY 2026-27.

Sir,

Enclosed, please find herewith the copy of Advertisement for engagement of Site Manager at Eco-Tourism Destination, Deomali, Koraput under Koraput Forest Division both in Hard and Soft copy. It is requested to kindly make necessary arrangement for publication of the same at least in two leading Odia Daily Newspapers as early as possible.

The Concerned Advertisement Manager may kindly be instructed to send complimentary copies of the same newspapers containing the Advertisement to the undersigned immediately after its publication for records in this office.

An early action in this matter is requested.

Encl: As above.

Yours faithfully,

29/10/26

Divisional Forest Officer,
Koraput Forest Division.

Memo No. 6002 /1F (Accts.) Dated. 29 / 10 /2026.

Copy along with its enclosures forwarded to the Deputy Conservator of Forests (EcoTourism), O/O the Principal Chief Conservator of Forests (WL) & Chief Wildlife Warden, Odisha, Bhubaneswar for favour of kind information and necessary action.. He is requested to upload the above Advertisement Notice in the Web-site of PCCF (WL) & CWLW, Odisha, Bhubaneswar at an early date.

29/10/26

Divisional Forest Officer,
Koraput Forest Division.

Memo No. 6003 /1F (Accts.) Dated. 29 / 10 /2026.

Copy along with its enclosures forwarded to the Regional Chief Conservator of Forests, Koraput Circle, Koraput for favour of kind information and necessary action.

29/10/26

Divisional Forest Officer,
Koraput Forest Division.

Memo No. 6004 /1F (Accts.) Dated. 29 / 10 /2026.

Copy along with its enclosure forwarded to the District e-Governance Manager, Collectorate, Koraput, both in hard and soft copy. He is requested to upload the advertisement Notice in District Portal website at the earliest for wide publicity.

Divisional Forest Officer,
Koraput Forest Division.

Memo No. 6005 /1F (Accts.) Dated. 29 / 10 /2026.

Copy along with its enclosures forwarded to all DFOs (T & WL), Odisha for favour of kind information and necessary action.

Divisional Forest Officer,
Koraput Forest Division.

Memo No. 6006 /1F (Accts.) Dated. 29 / 10 /2026.

Copy along with its enclosures forwarded to all Range Officers Koraput Forest Division for information and necessary action. They are instructed to display the above Advertisement Notice in their Office Notice Board.

Divisional Forest Officer,
Koraput Forest Division.

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OFFICE OF THE DIVISIONAL FOREST OFFICER, KORAPUT

e-mail:dfo.koraput@odisha.gov.in

Adv. No. DFO-KPT/Eco-Tourism/01/2026, Date 29.10.2026

Details of Advertisement

Walk in Interview for Engagement to the Post of Site Manager of Deomali Eco-tourism Destination under Koraput Forest Division

1	Name of the Post	Site Manager
2	Place of Engagement	Deomali Eco-tourism Destination
3	Required No. of Professional	01 No.
4	Educational Qualification & Experience	Graduation in Tourism/ Travel/ Hotel/ Hospitality Management with good communication skill
5	Experience	Minimum 2 Years of experience in Hotel/ Travel/ Hospitality/ Tourism Sector (Preference may be given to Local unemployed youth of Koraput District having desired qualification and experience)
6	Age Limit	Age must be less than 45 years on the date of joining in the post of Site Manager
7	Remuneration	Monthly remuneration: Rs.35,000/- & performance-based incentive linked to quality improvement and guest satisfaction. EPF benefits shall be provided over and above the remuneration, as per applicable rules. Fuel allowance for official travel shall be provided by Koraput Forest Division.
8	Last Date for Receiving of duly filled Bio-data Form along with all required documents.	Through the official email address – dfo.koraput@odisha.gov.in on or before 09.11.2026 by 5.00 PM.
9	Date and Place of Walk-in Interview	At 11:00 AM of 10.11.2026 at Divisional Forest Office, Koraput.
10	Selection of candidates for engagement is purely on temporary basis and terminable at any stage without any notice or assigning any reason thereof. The engagement doesn't confer any ground for regular employment in future.	
11	The undersigned reserves the right to accept/ reject any or all Advertisement without assigning any reason thereof.	
12	Also view the tender notice and document in official webpage of Koraput District Portal	

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OFFICE OF THE DIVISIONAL FOREST OFFICER, KORAPUT
e-mail:dfo.koraput@odisha.gov.in

Details of Advertisement

(Walk in Interview for Engagement to the Post of Site Manager at Deomali Eco-tourism Destination under Koraput Forest Division)

1. Availability of Vacancy

Sl. No.	Name of the Professional	Place of Engagement	Required No. of Professional
1	Site Manager	Deomali Eco-tourism Destination	01

2. Age:

Age must be less than 45 years on the date of joining in the post of Site Manager.

3. Eligibility and Qualifications

Sl. No.	Name of the Post	Educational Qualification and Experience	Remarks
1	Site Manager	Graduation in Tourism/ Travel/ Hotel/ Hospitality Management with good communication skills. Experience:Minimum 2 Years of experience in Hotel/ Travel/ Hospitality/ Tourism Sector	Preference may be given to Local unemployed youth of Koraput District having desired qualification and experience

4. Job Description:

i. To remain in overall charges of the Eco-tourism destination and supervise the activities i.e. sanitation, housekeeping, food & beverages and maintenance of other infrastructures with due approval of the authority. To receive the visitors and ensure their comfortable stay at site.
ii. To maintain the records and registers of the Eco-tourism destinations.
iii. To supervise account, store and stock articles at the site.
iv. Training of village community members.
v. Capacity building and coordination among all stakeholders of ecotourism.
vi. Publicity and advertising of the ecotourism site.
vii. Any other assignment as per direction of the authority.

5. Remuneration:

The engagement is purely on temporary basis through the service provider. The selected candidates will get monthly remuneration: Rs.35,000/- & performance-based incentive linked to quality improvement and guest satisfaction. EPF benefits shall be provided over and above the remuneration, as per applicable rules. Fuel allowance for official travel shall be provided by Koraput Forest Division. Deduction of Service Tax and other statutory dues as applicable under law.

6. **Method of Selection**

i. The candidates are required to first submit the scanned copies of all the testimonials in support to their qualifications & experience along with the duly filled Bio-Data Form, to the official email address–dfo.koraput@odisha.gov.in.

ii. The candidates have to appear in Walk-in-Interview as per the Venue, Date & Time fixed.

iii. Candidates have to bring all required testimonies in support of their qualification & experience along with their Bio-Data Form duly filled.

iv. Verification of the documents will be made prior to the interview session on the same day.

v. Based on the document verification, only applicant having required educational background with complete documents/ testimonies will be allowed to sit in the interview.

vi. The eligible candidates will be selected based on the performance in the interview and mark obtained in the graduation along with past experience.

vii. The interview will be governed by Divisional Level Committee constituted under the Chairmanship of Divisional Forest Officer, Koraput Forest Division, Koraput.

viii. The result of the interview panel for selection of the post shall be construed as final.

7. **Other Terms & Conditions:**

- Period of engagement: The period of engagement of Site Manager through Service provider at various destination purely on temporary basis and terminable at any stage without any notice or assigning any reason thereof.
- Emoluments and Prerequisites: Monthly Remuneration: Rs.35,000/- & Performance-based incentive linked to quality improvement and guest satisfaction. EPF benefits shall be provided over and above the remuneration, as per applicable rules. Fuel allowance for official travel shall be provided by Divisional Forest Officer, Koraput. Deduction of Service Tax and other statutory dues as applicable under law.
- Place of Posting: Deomali Eco-tourism Destination under Koraput Forest Division.
- No TA/DA shall be paid to any aspirants for appearing Walk-in-Interview.
- If the submission of any incorrect/ false information, certificates, documents or suppression of materials fact (s) is detected during the course of selection the candidature of the concern candidate will be cancelled. Even after engagement if same is/are detected, his/her engagement will be terminated by the authority without any notice or assigning any reason thereof.
- Selection of candidates for engagement is purely on temporary basis and terminable at any stage without any notice or assigning any reason thereof. The engagement doesn't confer any ground for regular employment in future. .
- Candidates must have their own two-wheeler / bike, willingness to undertake frequent travel.
- Selected candidates shall be posted at Eco-tourism Destination located in remote areas.
- Mere submission of application doesn't confer any right for the engagement. The authority reserves the right to cancel this advertisement at any point of time without assigning any reason thereof.

FACILITATION CENTRE

In case of any guidance/ information regarding this advertisement or engagement, candidates may contact **Sri Bikash Kumar Behera, Jr. Assistant,** O/o the Divisional Forest Officer, Koraput Forest Division, Koraput (Odisha) over phone through **Mobile No.9937948480** in any working days between **10.00 AM to 05.00 PM**.

Divisional Forest Officer,
Koraput Forest Division.

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OFFICE OF THE DIVISIONAL FOREST OFFICER, KORAPUT

e-mail:dfo.koraput@odisha.gov.in

ENGAGEMENT OF SITE MANAGER

BIO-DATA FORM

(Please bring a duly filled in form at the time of interview along with all supporting documents)

Post applied for	
Name	
Father's / Husband's Name	
Date of Birth	
Category SC/ ST/ OBC/ GEN	
Telephone / Mobile No.	
E-mail ID	

Educational Qualification (10th and above)

Sl. No.	Exam Passed	Year	Subject	Board/ University	Maximum Marks	Marks Obtained	% of Marks	Remarks

Professional Experience:

Sl. No.	Name of Hotel / Organization	Post Held	Period		Type of Work
			From	To	

Declaration:

I hereby solemnly declare that the entries made in this application are correct to the best of my knowledge and I will abide by the rules and regulations of the department.

_____

(Sign with Date)

Name of Candidate: _____.